

STANDARD – II YEARLY PLANNING: 2024-25

Sr. No.	Month	Chapter
1	April+ May (21+4)	Chapter 1 - Introduction to Computers – What are machines, its examples, Computer and Humans Introduction to Windows - Switching on/OFF the computer. Operating a computer Types of Computers
2	June (17)	Chapter 2 -Parts of the Computer Computer Etiquettes
3	July (24)	Chapter 3 -Uses of Computer Chapter 4 – Uses of Keyboard
4	August (25)	Keyboard Practice in Tux Typing Educational games to enhance use of keyboard –Tux Typing games
5	September (22)	The Keyboard – Use of keyboard using notepad. Saving a file and opening the saved file in notepad.
6	October (19)	Chapter 6- MSPaint
7	November (12)	Using Paintbrush – Handling of mouse
8	December (23)	Chapter 5 - Introduction to Tux Paint
9	January (24)	Chapter 7 - Microsoft Word- Creating files, Opening, saving and printing of files.
10	February (21) March (11)	Microsoft Word Educational comics to enhance use of mouse – Tux Math